



## INSTITUTIONAL AND LEGAL COMPLIANCE EXPLANATORY NOTE

The Istanbul Association of Women and Women's Organizations (IKADDER) is a civil society organization operating within the legal framework of the Republic of Türkiye and is subject to the provisions of the Law on Associations No. 5253 and the relevant Regulation on Associations. IKADDER's administrative, financial, and governance operations are conducted in line with the obligations, internal control mechanisms, and reporting requirements defined under this legislation.

In Türkiye, the Law on Associations and the Regulation on Associations provide a binding framework for civil society organizations with regard to the documentation of financial transactions, recording of expenditures, operation of internal control mechanisms, responsibilities of the board of directors, and adherence to transparency principles. Based on this legal framework, IKADDER has long been implementing its administrative and financial procedures in a manner aligned with donor requirements.

The preparation process undertaken within the scope of the Call for Proposals issued by UN Women (CFP-TUR-2025-01) has been approached by IKADDER as an institutional development opportunity to further systematize and formalize existing practices into written policy documents. Accordingly, the policies and procedures submitted under this call are grounded in IKADDER's current administrative, financial, and ethical practices and are designed to be risk-based, practical, and fully aligned with donor standards.

The policy framework developed by IKADDER covers anti-fraud measures, procurement procedures, partner selection processes, codes of ethical conduct, and volunteer management practices, with the objective of strengthening the organization's capacity to effectively manage financial, administrative, and operational risks. These documents reflect IKADDER's institutional commitment to the efficient, transparent, and purpose-driven use of public and donor funds.

The prevention of sexual exploitation and abuse (PSEA), ethical conduct, prevention of conflicts of interest, and the provision of safe working environments constitute integral



elements of IKADDER's human rights– and gender equality–based approach. In this context, the Code of Conduct and the planned capacity-building and training activities have been designed in full alignment with UN Women's policies and principles.

IKADDER adopts the principle that the policies and procedures submitted should not remain solely as formal documents, but should be fully integrated into the organization's daily operations and project implementation processes. Within the framework of its cooperation with UN Women, IKADDER commits to actively implementing all relevant policies and procedures in supported projects, updating them when necessary, and ensuring full compliance with donor requirements.

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